

WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – January 13, 2011

Regular Session 6:15 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

MINUTES

1. OPEN SESSION - CALL TO ORDER

1.1 Roll Call – President Geiger called the meeting to order at 6:15 p.m. Present were: Mr. Ward, Mrs. Knight, Mr. Geiger, Mr. Parisio, and Mr. Munguia.

2. CLOSED SESSION

The Board went into Closed Session at 6:16 p.m.

2.1 Pursuant to Government Code §54953, Education Code §35145 and §48918(c) – Expulsion Matter #09-10-11

3. RECONVENE TO OPEN SESSION - The Board reconvened to Open Session at 7:10 p.m.

Pursuant to the expulsion matter in Closed Session, the District will maintain a Stipulated Expulsion with a change of placement of student associated with Expulsion Matter #09-10-11, effective Friday, January 14, 2011. Any violation of the contract will result in an immediate expulsion.

3.1 Roll Call – All members are present per above roll call.

3.2 Welcome to Visitors

3.3 Flag Salute was led by Bob Lillie.

4. AGENDA/MINUTES

4.1 Approve Minutes for the Regular Meeting of December 9, 2010. Mr. Parisio moved, seconded by Mr. Munguia, to approve the Minutes of the December 9, 2010 meeting. The motion passed unanimously with 5 yes votes.

4.2 Approve Agenda for January 13, 2011. President Geiger announced the following changes to this evening's Agenda: Item 8D1 – SIA Agreement (Mandated Costs) – On the first page of the Addendum – Item 1(a) – Should read, “*One (1) on-site visit,*” not Two (2). Item 8D3 – Change wording on Agenda to read, “*Approve Resolution #2010-11-14, Authorizing the Superintendent and/or the Director of Transportation/Facilities Operations to Make Application and Administer the Grant Program (ARB-School Small Schools Bus Replacement Grant Program).*” Wording on the Resolution is correct. Mr. Ward moved, seconded by Mrs. Knight, to approve the Agenda for January 13, 2011, as amended. The motion passed unanimously with 5 yes votes.

5. ITEMS FROM THE FLOOR - None

6. REPORTS

6.1 **Employee Associations (WUTA & CSEA)** – No report

6.2 **Principals**

(WHS) Mr. Smith reported:

- Mr. Smith gave a handout to the Board with news and upcoming events
- Some highlights are: January 22nd – Winter Ball; January 25th – he is trying to get a rooters bus to travel to Durham for the basketball game; January 29th – Winter Music Concert; February 1st&2nd – the CAHSEE will be given to all 10th graders and those juniors and seniors who haven't completed both parts; and February 4th – Winter Homecoming, along with a Boosters Extravaganza. The Extravaganza will include a tailgate party in the parking lot outside the gym with concessions, fire pit socials, Herkimer on-site, and a half court free throw contest. Those wearing “Goose Island” t-shirts will be entered for special drawings. There will also be benefits for WHS Alumni that attend that evening.

An Equal Opportunity Employer

- “WHAT” – The Willows High Academic Tests will be given on February 17-18 and again in April, prior to STAR testing to help improve test scores.

(WIS) Mr. Sailsbery reported:

- Mr. Sailsbery gave a handout to the Board.
- The WIS PLC Journey continues. The January 7th in-service with Rich Smith was an outstanding staff development for all. Mr. Smith also spent time in the afternoon with the WIS staff and stated that PLCs raise students’ achievement and validated what WIS is doing with their PLCs.
- January 12th was a special day at WIS – they had a Reading Workshop for the 5th and 6th grade teachers for their ELL students.
- WIS had a “Bullying” presentation on January 6th which was poorly attended, so they will try again on January 27th with another evening presentation. They had the student “Bullying” assembly on January 11th and challenged the students to invite their parents and go with them to attend the January 27th presentation. They feel it is very important to get everyone involved to create solutions to this issue.
- The Willows Sports Boosters are sponsoring the Annual 7th & 8th Grade Boys Basketball Invitational Tournament on January 13th – 15th. He invited everyone to come out and support the teams.

(MES) Kathy Parsons reported:

- Mrs. Parsons gave out handouts to the Board of upcoming events.
- Teacher requests usually begin in January, but this year those requests will be taken from April 4th-21st.
- She also handed out the Academic Program Survey Introduction-- Academic Program Survey- Elementary School Level, along with her Board Report. As a result of being in Program Improvement MES is required to work through the Academic Program Survey, which contains nine Essential Program Components (EPCs). They are to meet as many of them as possible and as quickly as they can. MES has already been working on some of the components. They have been having meetings facilitated by the principal once a month for over a year and a half which are the beginning steps of a PLC and working on student data. She hopes to move forward and have PLCs in place next year and to have minimum days just as WIS is doing this year and to hopefully have them on the same schedule as WIS next year.
- High quality instruction in the classroom is the essential base for the pyramid of everything they are trying to do. MES is working with the consultants with the adopted reading materials through Houghton Mifflin. It is the core and should be taught for the “core” amount of time. They had training in December on a minimum day and will follow through with each grade level getting a full day of training with the consultants.
- She spoke about Response to Intervention (RTI) - a next level of intervention for all students. MES has designed an RTI session for 30 minutes each day for each grade level. Some students that are accelerated will have their 30 minutes for enrichment and help them accelerate. The target date to start is January 31, 2011. Mr. Parisio asked if all teachers were on board with the RTI. Mrs. Parsons said the majority of the staff is ready to begin, some have concerns, and some have objections. She is working on resolving those concerns and objections. She stated that RTI it is not optional, it is a requirement of being in PI status.

(WCHS) Dr. Geivett reported:

- WCHS now has 29 students and may get a few more in the next few weeks. They may have to revamp the master schedule to accommodate the needs of the students in order for them to achieve success.
 - The Christmas breakfast was very successful and the students enjoyed it.
 - Preparing for life after high school for WCHS students is imperative. Learning to fill out financial aide and Butte College applications is part of the process. A representative from Heald College will come and speak to the students about their programs.
 - Right now there are four potential students that should graduate in June, with the possibility of more.
 - CAHSEE preparation is taking place.
 - The grade and attendance incentives are working well.
- 6.3 **Director of Business Services-** Ms. Skala said she will attend a School Services workshop tomorrow to hear the Governor’s proposal from their perspective. She also had the opportunity to listen to a webinar hosted by the Small Schools District Association on the budget. The budget process will still be challenging because of the “what ifs” – if budget modifications are made, the tax extensions are approved if included on the ballot in June, etc. Some good news is that first period attendance was just completed and our ADA was up by 9. Last week the cafeteria staff had a cafeteria review by the State and it seems to have gone well. She will report at the next meeting on the exit review.
- 6.4 **Director of Categorical Programs** – No report (ill).

- 6.5 **Director of Technology Services** – Mr. Lillie addressed the Board. He reported that the EETT-ARRA was awarded last month. In the next few months the equipment will be coming in and that grant was focused at the high school level. The grant before us at this time is the EETT Competitive Grant. It was just announced at the end of the year and has a February 1st due date focusing on grades 4-8. Dr. Geivett and Mr. Lillie met with the school administrators yesterday to discuss what the grant offers. With the eligibility of \$300 per student, that means the most we could possibly win is \$190,000 if we applied alone. We would be competing against large districts. We are talking with GCOE to see if it makes sense to form a consortium with them and to see if we have common goals. They are also planning on having Hamilton go in with them on the consortium. The advantage to joining a consortium with GCOE would be that they would be the lead agency of the consortium and have the duties of writing the grant and overseeing the data requirements to monitor the progress of the students. This grant is not about technology, it is about education. He will report back next month on the path he chose to take. Mr. Lillie also wanted to thank the Board and Dr. Geivett for the creativity of bringing James Stevens back as a part-time library media specialist and technology assistant. He said Mr. Stevens is very excited about his new role.
- 6.6 **Director of Transportation/Facilities Operations** – No report (family emergency).
- 6.7 **Superintendent** – Dr. Geivett stated that the common themes the Board hears from the management team members in their reports are concerning effective instruction, academic improvement, and success for all students through interventions. It is good that everyone has the same vision and goals for excellence in education for our students. He said prior to the break he enjoyed all the festivities at Murdock listening to the Christmas carols and watching the programs. He continues to meet with John Alves and Betty Skala researching solar energy and bond measures. Dr. Geivett will meet with Greg Isom on January 20th regarding bond questions and will meet with a representative at the Superintendent’s Symposium on January 27th to ask similar questions. He will share with the Board what he learns at the next meeting. He said that Seward and Zane Schreder and Mark Reimers from Seward L. Schreder Construction, Inc. will give a short presentation later this evening on solar energy. Last Friday he said that Rich Smith did an outstanding job with the district-wide in-service and thanked Mr. Munguia for attending and the Board for this opportunity. He thought Mr. Smith’s message was right on target and very well received by the staff. He reported that he is happy that the schools within the District are making a lot of progress toward getting out of Program Improvement. All sites are working very closely with three consultants to reach our goals. He has been listening to webinars and reading a lot on the budget – doesn’t look too promising. This is a very busy time of the school year and on January 20th we have scheduled a Vision/Mission/Goal Setting session at WIS from 5:00-8:00 p.m. He thinks that in that three hour block he could get the goal setting session completed along with seriously looking at the budget and cut list. The Board is going to have to make some very difficult decisions in the very near future and thinks it is important to give them some quality time other than a regular meeting to discuss those matters. He asked the Board if he could include the budget and cut list at the January 20th meeting. The Board indicated that he could. Dr. Geivett thanked Mr. Sailsbery and Mr. Bazan for the “Bullying” presentation they put on and said it was one of the best he had seen in a long time. He commended them for their willingness to go back and give the community a second chance to attend the presentation on January 27th. He also challenged them both personally and professionally to share their presentation with the California League of Middle Schools because they are always looking for presenters. Mr. Munguia, Mrs. Knight, Mr. Ward, and he will be attending a Visioning Workshop in Red Bluff.
- 6.8 **Governing Board Members**
- Mr. Munguia** – He thanked Dr. Geivett for the invitation to attend the January 7th In-Service. He thought it was very informative and enjoyed it very much.
- Mr. Parisio** – He enjoyed attending the holiday festivities at Murdock. He has also been attending basketball games at both WHS and WIS as well as some WHS wrestling matches. He appreciates the phone calls each week from both MES and WIS – he thinks it helps for the schools to have good communication with the families.
- Mr. Ward** – In his 18 months as a Board member he has seen a huge difference in enthusiasm and goal setting at all levels at all schools. He thanked Dr. Geivett because he thinks that he brought with him a breath of fresh air to the District in his new role as Superintendent and that he really appreciates all he does.
- Mrs. Knight** – Mrs. Knight thanked all the principals and the superintendent and all of their staff for the hard work that they are doing; it is being noticed by a lot of people. She didn’t get a chance to attend the “Bullying” presentation because she had a prior commitment, but through her professional ties in the community she has heard positive comments about it and the word is getting out that good things are coming from it.

Mr. Geiger – He thanked Mr. West for the WIS Winter Concert and thought it was amazing. It was very well attended. He also said we have a very difficult road ahead of us with the budget and revenue deferrals, but believes we can get through it.

7. CONSENT CALENDAR

A. GENERAL

1. Accept donation from Hill and Ward Apiaries, Inc. in the amount of \$2,000.00 for WIS band instruments.
2. Accept donation from WUSD Bond Committee in the amount of \$1,880.00 to be divided among WHS, WIS, and MES for beautification projects and to WCHS for student incentives.
3. Accept donation from Vickie and Mike Roeth in the amount of \$1,500.00 for the WIS Band Program.

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

1. Accept resignation from Ron Corriea as Maintenance I, effective December 30, 2010.
2. Accept resignation from Teresa Niehues as Cafeteria Helper II at WHS, effective December 31, 2010.
3. Ratify employment of James Stevens as part-time Library Media Specialist at MES, effective December 13, 2010.
4. Ratify employment of James Stevens as part-time Technology Assistant, effective December 13, 2010.
5. Ratify employment of Shayla Allen as Cafeteria Helper II at WHS, effective December 13, 2010.
6. Ratify employment of Martin Castillo as Maintenance I, effective January 3, 2011.
7. Ratify employment of Bao Chang as Cafeteria Helper I at WHS, effective January 3, 2011.
8. Ratify employment of Eric Hanson as WHS JV Softball Coach.
9. Ratify employment of the following extra duty assignments at MES:

Intervention Teachers

Shelley Amaro	Jill Egly
Jan Beaufait	Aleta Goings
Susan Cameron	Margaret Ryon
Karen Colombo	Lynda Walter
Mike Dennis	Cherylle Waters

10. Ratify employment of the following extra duty assignments at WHS:

Library Night Supervisors

Marge Ansel
Tom Bryant
Paul DiGrande
Maria Herrera
Jessamin Proctor

Detention

Marge Ansel
Tom Bryant
Paul DiGrande
Maria Herrera
Jessamin Proctor
Amy Steele

Saturday School

Maria Herrera
Tiphonie Lopez
Jessamin Proctor

After School Tutorial

Marge Ansel
Keri Conklin
Paul DiGrande
Jessamin Proctor
Amy Steele

CAHSEE Tutorial

Paul DiGrande
Jessamin Proctor
Amy Steele

D. BUSINESS SERVICES

1. Approve budget revisions
2. Approve warrants from 12/8/10 through 12/15/10

Mr. Geiger pulled Item C1. Mr. Parisio moved, seconded by Mrs. Knight, to approve the Consent Calendar excluding Item C1. Mr. Geiger thanked Hill and Ward Apiaries, the Bond Committee, and Vickie and Mike Roeth for the generous donations. The motion passed unanimously with 5 yes votes. Item C1: Mr. Geiger

moved, seconded by Mr. Munguia, to accept Ron Corriea's resignation, effective December 30 2010. Mr. Geiger thanked Mr. Ron Corriea for his 25 years of service to WUSD and that he really appreciated him. He then read the wording from his plaque. The motion passed unanimously with 5 yes votes.

8. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Information)** Quarterly Report on Williams Uniform Complaints (There were no complaints)
2. **(Action)** Approve Agreement for Professional Services between the Willows Unified School District and Matt-Juhl Darlington and Associates. Mr. Geiger moved, seconded by Mr. Parisio, to approve the Agreement for Professional Services between the WUSD and Matt-Juhl Darlington and Associates. Mr. Parisio commented that we have had a good relationship with Mr. Darlington and believes he is doing a good job for the District. He commented that he knows when to step in and when to step back. The motion passed unanimously with 5 yes votes.
3. **(Information/Discussion)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1150	Commendations and Awards
BP 1240	Volunteer Assistance
BP 1250	Visitors/Outsiders
BP 3100	Budget
BP 3220.1	Lottery Funds
BP 3314.2	Revolving Funds
BP 3516.5	Emergency Schedules
BP 3555	Nutrition Program Compliance

This is an information only item at this time. Discussion ensued regarding the procedure for adopting Board Policy since some changes had been made. Board Policy 1150 was discussed.

4. **(Discussion/Possible Action)** Update on Bond and Solar Projects. Dr. Geivett introduced Seward and Zane Schreder and Mark Reimers of Seward L. Schreder Construction, Inc. who then gave a presentation to the Board regarding solar energy. They gave a handout to the Board about their company and proposal for incorporating solar power into WUSD and how it will benefit the District. Key components to the proposal were: (1) total facility program management, (2) construction and modernization projects, and (3) solar energy planning and construction. Within the solar area they provide the system, financing assistance, and assistance with establishing modernization eligibility with the Office of Public School Construction. They thought that for WUSD the outright purchase financing option was the best since WUSD would be able to access modernization funds (60% grant fee dollars). With a "Power Purchase Agreement" you can't access State funds. Discussion ensued about the location of the panels at each site. They said that at both WIS and MES the panels could be placed on the ground, but at both WCHS and WHS the panels would probably have to be placed on the roof. This could be a problem since the roof life spans are not new enough for the life of the panels so modernization funds would probably have to be used to update our roofs. The "ball park" figure for space on the roof is 100 square feet per/kw and 200 square feet per/kw on the ground. Annual maintenance was discussed. The most attractive part of the proposal was that there would not be any encroachment on the general fund until the project gets going and State funding starts to come through. Vandalism was discussed. Seward L. Schreder Construction, Inc. has a good relationship with WUSD and plans on this being a long-term commitment. The Board directed Dr. Geivett to keep investigating solar and to schedule a meeting with Zane Schreder to get more information.

B. EDUCATIONAL SERVICES

C. HUMAN RESOURCES

D. BUSINESS SERVICES

1. **(Action)** Approve the Agreement with School Innovations & Advocacy to Process Mandated Costs Claims. Mr. Parisio moved, seconded by Mrs. Knight, to approve the Agreement with School Innovations & Advocacy. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve the Independent Auditors Financial Report (Christy White, Certified Public Accountants) for WUSD Fiscal Year 2009/10. (Audit is available for preview at the WUSD office). Ms. Skala addressed the Board. She said that the findings have already been resolved. Mr. Geiger moved,

seconded by Mr. Ward, to approve the Independent Auditors Financial Report. The motion passed unanimously with 5 yes votes.

3. **(Action)** Approve Resolution #2010-11-14, Authorizing the Superintendent and/or the Director of Transportation/Facilities Operations to Make Application and Administer the Grant Program (~~ARB-School~~ *Small Schools* Bus Replacement Grant Program). Mrs. Taylor reported to Dr. Geivett earlier today that this was very good news. We have a bus that is so old that it puts WUSD as number one on the list and because of the grant and the age of the bus, the cost for a new bus would be very minimal to the District. Mr. Parisio moved, seconded by Mr. Munguia, to approve Resolution #2010-11-14. The motion passed unanimously with 5 yes votes.
4. **(Discussion/Possible Action)** Cut List. At the January 20th special meeting the cut list will be looked at in detail and will give the Board time to prioritize the list. Ms. Skala placed a dollar amount on top of the page that the Board needs to work with. She will also revise it a little for the next meeting. No action was taken.

9. ANNOUNCEMENTS

9.1 The next Regular Board Meeting will be held on February 3, 2011, at 7:00 p.m. at the Willows Civic Center.

The Regular Meeting adjourned at 9:18 p.m. with a recess before going into Closed Session. Mr. Geiger will report out in Open Session upon the conclusion of Closed Session.

10. CLOSED SESSION

Closed Session began at 9:35 p.m.

10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10.2 Pursuant to Government Code §54956.9: Conference with Legal Counsel: Anticipated Litigation – two cases.

10.3 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et. al, Case No. 09CV00697; Case No. 10CV00860; and

Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al Case No.2:10-CV-02526-MCE-CMK

10.4 Pursuant to Government Code §54957: Evaluation of Performance of a Public Employee: Superintendent

At 10:40 p.m. the meeting reconvened to Open Session. Mr. Geiger reported out:

Item 10.1: Update given to Board.

Item 10.2 Update given to Board.

Item 10.3 Update given to Board.

Item 10.4 Update given to Board.

11. ADJOURNMENT

The meeting was adjourned at 10:41 p.m.